



# BARRIE AND DISTRICT RINGETTE ASSOCIATION

## NOTICE OF ANNUAL GENERAL MEETING

TUESDAY MAY,18,2021

NOTICE IS HEREBY GIVEN that the ANNUAL GENERAL MEETING of THE BARRIE AND DISTRICT RINGETTE ASSOCIATION will be held:

**Date:** Tuesday the 18th day of May 2021

**Time:** 7:00 PM

**Location:** Homes via GO TO MEETING Virtual Meeting (COVID 19 Restrictions)

For the following purposes:

As described in the attached Agenda.

You are encouraged to attend and exercise your vote.

DATED AT BARRIE, this 8th day of May 2021.

By Order of the Board of Directors

James Van Lierop, President

Barrie and District Ringette Association

***Barrie and District Ringette Association  
(BDRA)***



**2021 Annual General Meeting Package**

**Tuesday May 18,2021**

**7:00 pm**

## 2020-2021 BDRA Executive

### Directors:

President	James Van Lierop
Vice President	Amanda Cartaginese
Secretary	Katie Ethier
Treasurer	Jeff Wiltshire
Registrar	Jessica Farrell
Ice Scheduler	Jeremey Wale
Referee in Chief	Brent Bunting

### Coordinators:

Player Development	Karen Bunting
Coach Development	Karen Bunting
Publicity	Michelle Norman
Marketing/Sponsorship	Andrew Ward
Southern Region Rep	Jennifer Knowlton
Equipment Manager	Open
Parent Rep	Kelly Blakely
Newsletter	OPEN
Webmaster	Jason White
House League Convenor	Corrine Staples and Lynne DeCoeur
Regional Play Convenor	Alex Brubacher
CTR Coordinator	Karen Bunting
LTS/Skills Development Coordinator	Brent Bunting
Events Coordinator	Cyndi Brubacher
+18 League Convenor (Open)	Ashley Varcoe and Amanda Cartaginese
Privacy Officer	John MacLeod
Springette	Michelle Norman
Great Lakes Ringette League Representative (NEW)	Open

## 2020 BDRA AGM Agenda

Tuesday May 18, 2020

Go To Meeting Video Conference (COVID 19 Restrictions)

1. Call Meeting to Order President-James Van Lierop
2. Roll Call
3. Welcome, Introductions and Meeting Protocol
4. Approval of the AGM Agenda
5. Adoption of 2020 Annual General Meeting Minutes from Thursday May 21, 2020
6. Directors Reports
7. Financial Reports Treasurer- Jeff Wiltshire
8. 2021-2022 Season Outlook (COVID 19 Dependant)
9. Election of Directors and Coordinators
  - a. Vice President
  - b. Treasurer
  - c. Ice Scheduler
  - d. Player Development
  - e. Publicity
  - f. Southern Region Representative
  - g. Equipment Manager
  - h. Webmaster
  - i. House League Coordinator
  - j. Regional/Provincial Play Coordinator
  - k. LTS/Skills Development Coordinator
  - l. Privacy Officer
  - m. Springette
  - n. Great Lakes Ringette League (GLRL) Representative
  - o. Covid Safety Lead (New)
10. New Business
11. Destruction of Voting Ballots (If Required)
12. Adjournment

## 2020 BDRA AGM MINUTES

Thursday May 21, 2020

Go To Meeting Video Conference (COVID 19 Restrictions)

1. Call Meeting to Order President-James Van Lierop  
Called the meeting to order at 7:12 pm. The board appoints Brent Bunting as scrutineer for the meeting.
2. Roll Call  
Quorum has been established with 27 members present. (23 present and 4 proxy)
3. Welcome, Introductions and Meeting Protocol  
Motion to accept the agenda with slight modifications.  
Moved by: Brent Bunting  
Seconded by: Alex Brubacher  
Discussion: None  
Motion Carried
4. Adoption of 2019 Annual General Meeting Minutes from Tuesday May 14,2019  
Motion to adopt the Minutes of 2019 AGM Meeting held on Tuesday May 14, 2019, as distributed.  
Moved by: Amanda Cartaginense  
Seconded by: Brent Bunting  
Discussion: None  
Motion Carried.
5. Directors Reports **(Refer to AGM Package)**  
  
Ice Scheduler-Jeremy Wale presented as was dependant on COVID-19 Status  
  
There is no concrete return date for ice in either Barrie or Innisfil. In 2019-2020 we used 9 hours in Barrie and 10 in Innisfil. The ice in Innisfil is more expensive because our association is considered non-resident. There have been discussions about reducing the criteria of 80% resident mix to consider resident, but Innisfil will not alter the mix. Barrie has approved ice for next year but still awaiting information from Innisfil. We are 5<sup>th</sup> in order of importance for ice as we are non-resident. We are hoping to keep the times we had last year, but there has been no concrete information. Innisfil increased the cost for ice by 3%, but Barrie kept the rates the same. We have investigated getting more ice in Barrie, but there are no reasonable times available.
6. Financial Reports **(Refer to AGM Package for detailed report)** **Treasurer- Jeff Wiltshire**  
At the beginning of the year, Roger was using QuickBooks, but a move was made to Zero. Roger helped immensely with this transition. Registration numbers were down and there was a shift in the composition of the registrations which caused a fall in revenue of around \$5500. The Kiwanis donations as well as 3 \$600 sponsors which were not realized, which also contributed to

the shortfall. COVID has caused a shift and has muddied the accounting because some receivables and payables are carried over to another year. There is a variance of \$2800 from last year in cash flow mainly due to the unrealized sponsorship/donations.

7. 2020-2021 Budget and Registration fees for 2020-2021 Season **Treasurer- Jeff Wiltshire**  
**(Refer to AGM Package for detailed budget)**

Motion to accept the 2020-2021 Budget and Registration Fees as presented

Moved by: Katie Ethier

Seconded by: Roger Croucher

Discussion: Registration will be discussed at the June board meeting as COVID has made it difficult for future planning. More information will be available in June.

Motion Carried

8. Election of Directors and Coordinators

- a. President- **James Van Lierop - Acclaimed**
- b. Vice President- **Amanda Cartaginense - Acclaimed**
- c. Secretary- **Katie Ethier - Acclaimed**
- d. Registrar- **Jessica Farrell – Acclaimed after getting 60% of votes**
- e. Referee in Chief- **Brent Bunting - Acclaimed**
- f. Coach Development- **Karen Bunting - Acclaimed**
- g. Marketing/Sponsorship **Andrew Ward - Acclaimed**
- h. Southern Region Representative- **Jenifer Knowlton - Acclaimed**
- i. Equipment Manager – **No nominations**
- j. Newsletter – **No nominations**
- k. House League Coordinator - **Corrine Staples and Lynn DeCoeur - Acclaimed**
- l. Come Try Ringette (CTR) Coordinator - **Karen Bunting - Acclaimed**
- m. +18 (Open) Coordinator – **Ashley Varcoe - Acclaimed**
- n. Great Lakes Ringette League (GLRL) Representative – **No nominations**

Coordinator positions will not be elected next year as the constitution does not require it. Only the positions up to and including Equipment Manager above will be included.

9. BDRA Awards Recognition

Michelle Norman posted awards on social media for each house league, regional and provincial teams. Each team picked 3 girls, 1 for heart of the team, one for most valuable player and one for most improved.

10. New Business

- a. Future Planning Update

A group of parents met several times to discuss the future growth of the Association. The first item for focus is **Marketing and Sponsorship** – increase social media presence, increase involvement in the community promoting the sport and teaming up with other organizations and promote through these avenues. The second point for focus was creating a **positive experience** for all levels of play through increased involvement for

the girls and promotion of team building. The final point of focus is education through a focus on providing information for parents, creating expectations for players and parents at each level, using social media to increase education via videos and other tools, and finally mentoring of newer coaches. Any input is welcomed from anyone in the association. More information will follow as this planning continues.

11. Destruction of Voting Ballots (If Required)

Motion to destroy the voting ballots after confirmation of votes.

Moved by: Brent Bunting

Seconded by: Katie Ethier

Discussion: None

Motion Carried

12. Adjournment

Motion to adjourn the meeting at 8:20

Moved by: Andrew Ward

Seconded by: Amanda Cartaginense

Discussion: None

Motion Carried

## President's Report

This last year has been nothing any of us have experienced—personally or professionally. We've been in this together since day one, trying to manage ourselves through the continual ups and downs. The past year we have moved from not playing at all, to playing 4 on 4 games, to only skating (skills and drills) and then back to not playing. It has been a year of challenges.

The board has worked hard trying to set up the budget for various scenarios, from playing games to only having 10 players on the ice, to working within our cohorts to offer some kind of time on the ice. We as an Association have been one of the only few, able to be on the ice for a good portion of the year in some manner.

Kudos to all our players and their families. You have overcome these barriers and continued to talk with friends and teammates in zoom calls or message boards. There have been parades by friends houses when they have had a birthday or special event.

Your board has continued to meet via Go To Meeting calls and is preparing for the 2021-2022 season. You may ask how are we going to proceed? Well, we still do not know. There are many unknowns that will have to be dealt with. The board is working on various scenarios and plans to assist with whatever actions, we may be presented with. This includes holding our entire provincial try outs in the Fall at the time we normally hold our sort outs for House League and Regional. We as a board want to make it as feasible for all to play and are working to come up with various plans, scenarios and economic arrangements for those who may not be able to afford to play due to COVID19.

As things progress and restrictions are lifted, we will keep you advised how we are going to proceed.

For the 2021-2022 season we as a board hope to continue to work on finding ways to market and promote the sport in positive ways we have not tried before. We want to continue to build our Association, making it more transparent, allowing us to make the sport fun and keeping it competitive.

I look forward to continuing to work with all the great people on our board, committees, coaches, players and parents. We do have several open positions and if you are available to assist us in any capacity, please contact our nominations committee at [nominations@barrieringette.ca](mailto:nominations@barrieringette.ca).

Please plan on attending our 2021 Annual General Meeting on Tuesday May 18<sup>th</sup> at 7 pm. We will give a report of the past year and a brief outline of what the 2021-2022 Season may look like. No budget will be presented as we do not know what to plan for. A town hall meeting will be held in September at which time the board is hoping to have more information to pass along, as well as a budget.

Please feel free to email or call me any time. I want to see this Association continue to grow our one big, happy family, building relationships that will last a lifetime.

Ring On,

James Van Lierop



## Registrar Report

Registration for this season seemed to be constantly changing and required lots of last minute changes and flexibility. So thank you to our players and families for being patient enough to register multiple times and send many payments.

Due to COVID restrictions we were unable to offer our “Learn to Skate Program” however some of our younger players were able to participate at the U8 level. As you know we made it through our Fall season at the Orange level with modified game at the House League level and Skills & Development Sessions at the Regional and Provincial Level. After the January/February lockdown we manage to get our players back on the ice for Skills Sessions at the Red level before the third wave lockdown ended our season.

Our Fall Registration brought in 145 players under 19 years old, and 26 Open players 19 years old and above for a total of 171 registrations. We also had 30 players participate in Regional Skills & Development and 44 players participate in Provincial Skills & Development.

In the coming weeks please watch your email for preregistration for next year. Also for those getting a credit for cancelled Red Level skills time you will be sent a PROMO code closer to the Fall to use when you fully register your player.

– Jessica Farrall

## COVID SAFETY REPORT

The COVID-19 protocols and restrictions required weeks of work over the course of August and September to get approval by Ringette Ontario to start our Orange Level modified game play. This season would have never happened without the huge commitment from Lori Carre, Noa Upham and Jani Edwards – we are grateful to the three of you! We would also like to thank our coaches and bench staff for all their hard work ensuring social distancing, safe practices and game play and sanitization of equipment. Our Team Safety Leads, also played a vital role in managing attendance and ensuring COVID screening tools were completed. Finally a thank you to our parents who worked hard to do their players attendance and COVID Screening, followed the spectator guidelines, waited outside in the cold and were so positive and supportive this year. We are happy to report that we did not have any outbreaks or even close contact COVID positive cases within our organization! Players and families were very transparent and reached out when they were unsure about possible contacts and stayed home if they were the least bit unwell. This worked to keep us on the ice! We expect some elements of COVID-19 safety to remain in place this fall however we are hopeful that the roll out of vaccines and the recent

approval of Pfizer for ages 12 and up will let us play more and with fewer restrictions! Like you we can't wait to be going to tournaments, hanging out in hotels and having team dinners.

Jessica Farrall

### **Referee-in-Chief Report**

The 2020/2021 season was a challenging one for all, including the officials. Different COVID19 screening procedures and rule modifications were just some of the things our officials had to deal with. Staying away from players and not touching the ring forced the officials to pay attention to some of the things they typically do subconsciously during the game. This made things a little more difficult than usual, but each of our officials did a great job adapting.

With our fall house league program, the officiating team was able to stay active and continue working on officiating-specific skills. Our officiating team participated in forty-one (41) games prior to Simcoe-Muskoka moving to COVID Red level in December. This translates to eighty-two (82) assignments. In comparison, out of the fourteen associations in the Southern Region, only one other association had games with officials.

Due to the reduced number of games from the cancellation of the Regional and Provincial programs and the uncertainty surrounding COVID19, we were unable to add new first year officials to the team. There were several players interested in joining last season and depending on where we are with COVID19, we hope to be able to add them to the program. I would like to thank Kennedy Upham for taking and passing the Level 1 Officiating Clinic last fall, even when she knew she may not get the chance to officiate during the 2020/2021 season. I look forward to adding Kennedy to our team in 2021.

Though we did not add any new officials last season, we were able to add one fantastic official from Newmarket. Zoe Walters moved to the BDRA area last summer and joined our team in the fall. I would like to welcome Zoe to the program and congratulate her on the great work she did last season.

With the completion of their second season in the officiating program, Eva Hill, Hunter Kett, Greta Kotch, Theo Stanford and Sami Wale are now eligible to attend the Level 2/3 clinic, which is the next stage of the officiating program. All five will have the opportunity to learn more about rules, with a focus on penalties, through the online clinic next fall. This opportunity, combined with their mastery of the Level 1 criteria, will help provide them with the tools needed to officiate at the Regional level. Each official performed extremely well this past season and I cannot wait to see where next year takes them.

In closing, I would like to thank Emma Fowler, Angela Schottroff and Camryn Harrison for stepping up and taking on more senior roles this season. With the cancellation of the competitive programs and the inclusion of those players into the house league program, it made for more challenging games. Each worked with younger officials in the U12 division and officiated games in the very competitive U16 division. We could not have had such a successful season without their leadership.

Brent Bunting

Referee-in-Chief



## Treasurer's Report

These summarized financial highlights are for review at the BDRA 2020-21 Annual General Meeting and readers are cautioned that these highlights may not be appropriate for their purposes. For more information on the Association's financial position, and cash flows, reference should be made to the related complete financial statements. Copies of the complete financial statements are available from the executive of the Barrie & District Ringette Association.

The 2020-21 season ended with a gain of \$8,569. This was a challenging year throughout as Covid-19 continued to cause disruptions to planning, and team play. The 2020-21 season started out with a meat fundraiser that raised \$1662. This in addition to mask sales started the year with some positive momentum and club support. It was difficult to work within the parameters of a regular season budget plan with the constant changes made by municipalities and provincial governments with regards to return to play guidelines. As a result, finances decisions were made based on how programs we able to run while aligning with the zones defined for public measures. Each program was analyzed to determine the appropriate income needed to offset the expenses. With the government imposed restrictions, items such as pictures and the yearend banquet were deferred.

### Financial Statements to follow:

- Budget Variance
- Balance Sheet
- Statement of Cash Flows



## Budget Variance

Barrie and District Ringette Association  
1 May 2020 to 30 Apr 2021

	Actual	Budget	Var CAD	Var %
<b>Income</b>				
Banquet	-	4,000	(4,000)▼	-100.0%▼
Fundraising	3,540	1,500	2,040▲	136.0%▲
Golf Tournament Revenue	4,600	9,925	(5,325)▼	-53.7%▼
Ice Sold	3,313	-	3,313▲	0.0%
LTS	-	8,750	(8,750)▼	-100.0%▼
Merchant Fees Invoiced	2,042	2,300	(258)▼	-11.2%▼
Open	2,871	5,000	(2,129)▼	-42.6%▼
Power skating & goalie clinic registration	2,179	2,370	(191)▼	-8.1%▼
Sponsorship	850	1,000	(150)▼	-15.0%▼
Springette	10,212	6,840	3,372▲	49.3%▲
Tryout Monies	-	3,900	(3,900)▼	-100.0%▼
U10 Regional	2,839	6,300	(3,461)▼	-54.9%▼
U10HL	5,383	13,200	(7,817)▼	-59.2%▼
U12 Provincial	6,490	12,675	(6,185)▼	-48.8%▼
U12 Regional	2,602	6,825	(4,223)▼	-61.9%▼
U12HL	9,206	-	9,206▲	0.0%
U14 Provincial	6,525	12,675	(6,150)▼	-48.5%▼
U14 Regional	1,306	6,300	(4,994)▼	-79.3%▼
U14HL	5,549	16,720	(11,171)▼	-66.8%▼
U16 Provincial	3,986	-	3,986▲	0.0%
U16 Regional	435	-	435▲	0.0%
U16HL	3,478	11,700	(8,222)▼	-70.3%▼
U8 Regional	739	4,125	(3,386)▼	-82.1%▼
U8HL	4,927	10,000	(5,073)▼	-50.7%▼
<b>Total Income</b>	<b>83,070</b>	<b>146,105</b>	<b>(63,035)</b>	<b>-43.1%</b>
<b>Less Cost of Sales</b>				
Coaching clinics	345	2,000	(1,655)▼	-82.8%▼
Ice Time	49,781	94,474	(44,693)▼	-47.3%▼
Referee	1,976	5,080	(3,104)▼	-61.1%▼
Spring Ringette Ice	-	6,840	(6,840)▼	-100.0%▼
<b>Total Cost of Sales</b>	<b>52,102</b>	<b>108,394</b>	<b>(56,292)</b>	<b>-51.9%</b>
<b>Gross Profit</b>	<b>30,969</b>	<b>37,711</b>	<b>(6,742)</b>	<b>-18.0%</b>



	Actual	Budget	Var CAD	Var %
<b>Less Operating Expenses</b>				
Advertising	-	1,000	(1,000)▼	-100.0%▼
Bank fees	228	60	168▲	279.2%▲
Banquet Expenses	-	4,000	(4,000)▼	-100.0%▼
Bring a friend program	220	600	(380)▼	-63.3%▼
Covid Expenses	2,074	-	2,074▲	0.0%
Early registration fee	-	1,875	(1,875)▼	-100.0%▼
Equipment - jerseys all players	2,079	2,295	(216)▼	-9.4%▼
Equipment - Other expenses	617	-	617▲	0.0%
Equipment goalie	-	500	(500)▼	-100.0%▼
Funfest	-	750	(750)▼	-100.0%▼
Golf Tournament Expenses	3,416	4,225	(809)▼	-19.1%▼
Merchant Fees	2,945	2,501	444▲	17.7%▲
Miscellaneous	-	175	(175)▼	-100.0%▼
Online registration credit	-	2,288	(2,288)▼	-100.0%▼
ORA AGM & Membership fees	75	360	(285)▼	-79.2%▼
ORA Player / Coaches Dues	9,484	10,680	(1,197)▼	-11.2%▼
Photos - Lounge	-	900	(900)▼	-100.0%▼
PO BOX	-	200	(200)▼	-100.0%▼
Power skating & goalie clinic instructors	-	1,400	(1,400)▼	-100.0%▼
Refunds	520	-	520▲	0.0%
Rings	-	700	(700)▼	-100.0%▼
Website	743	1,250	(507)▼	-40.5%▼
<b>Total Operating Expenses</b>	<b>22,400</b>	<b>35,759</b>	<b>(13,359)</b>	<b>-37.4%</b>
<b>Net Profit</b>	<b>8,569</b>	<b>1,952</b>	<b>6,617</b>	<b>339.0%</b>



# Balance Sheet

Barrie and District Ringette Association  
As at 30 April 2021

30 APR 2021

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## Assets

### Bank

Chequing / Savings Bank Account	22,670.62
<b>Total Bank</b>	<b>22,670.62</b>

### Current Assets

Great Lakes Ringette League Bond	500.00
<b>Total Current Assets</b>	<b>500.00</b>

<b>Total Assets</b>	<b>23,170.62</b>
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## Liabilities

### Current Liabilities

Accounts Payable.	1,212.90
<b>Total Current Liabilities</b>	<b>1,212.90</b>

<b>Total Liabilities</b>	<b>1,212.90</b>
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<b>Net Assets</b>	<b>21,957.72</b>
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## Equity

Current Year Earnings	(416.95)
Retained Earnings.	22,374.67
<b>Total Equity</b>	<b>21,957.72</b>



# Statement of Cash Flows

Barrie and District Ringette Association  
For the year ended 30 April 2021

2021

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## Operating Activities

Receipts from customers	83,808.97
Payments to suppliers and employees	(73,515.81)
<b>Net Cash Flows from Operating Activities</b>	<b>10,293.16</b>

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## Investing Activities

Other cash items from investing activities	1,248.65
<b>Net Cash Flows from Investing Activities</b>	<b>1,248.65</b>

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## Financing Activities

Other cash items from financing activities	(1,902.40)
<b>Net Cash Flows from Financing Activities</b>	<b>(1,902.40)</b>

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## Net Cash Flows

**9,639.41**

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## Cash and Cash Equivalents

Cash and cash equivalents at beginning of period	13,048.16
Net change in cash for period	9,639.41
Cash and cash equivalents at end of period	22,687.57

Board and Coordinator Positions up For Election.

Will open the floor for Nominations using Three Call System.

<b>Position</b>	<b>Name</b>	<b>Term Ending</b>
<b>President</b>	Not Applicable	Even Years
<b>Vice President</b>	Amanda Cartaginese	Odd Years
<b>Secretary</b>	Not Applicable	Even Years
<b>Treasurer</b>	Ashley Varcoe	Odd Years
<b>Registrar</b>	Not Applicable	Even Years
<b>Ice Scheduler</b>		Odd Years
<b>Referee in Chief</b>	Not Applicable	Even Years
<b>Past President</b>	OPEN	

Coordinator  
Chairperson

<b>Position</b>	<b>Name</b>	<b>Term Ending</b>
<b>Player Development</b>	Karen Bunting	Odd Years
<b>Coach Development</b>	Not Applicable	Even Years
<b>Publicity</b>		Odd Years
<b>Marketing/Sponsorship</b>	Not Applicable	Even Years
<b>Southern Region Rep</b>	Jennifer Knowlton	Odd Years
<b>Equipment Manager</b>		Even Years



<b>Parent Rep</b>	Kelly Blakely	Odd Years
<b>News Letter</b>	<b>Remove????</b>	Even Years
<b>Webmaster</b>	Jason White	Odd Years
<b>House League Convenor</b>		Even Years
<b>Regional Play Convenor</b>		Odd Years
<b>CTR Coordinator</b>	Not Applicable	Even Years
<b>LTS/Skills Development Coordinator</b>		Odd Years
<b>Events Coordinator</b>	Cyndi Brubacher	Odd Years
<b>+18 League Convenor (Open)</b>	Not Applicable	Even Years
<b>Privacy Officer</b>		Odd Years
<b>Springette</b>		Odd Years
<b>Great Lakes Ringette League Representative (NEW)</b>		Odd Years
<b>Association Covid Safety Lead</b>		Temporary

- To accept this nomination, you need to fulfill the eligibility requirements as per the Barrie and District Ringette Association Constitution:
- a) Be eighteen (18) years of age or older.
  - b) Not have been found under the Substitute Decisions Act, 1992 or under the Mental Health Act to be incapable of managing property.
  - c) Have the power under law to contract.
  - d) Have not been declared incapable by a court in Canada or in another country; and
  - e) Not have the status of bankrupt.



# PROXY FORM

## 2021 Annual General Meeting

Being a member in good standing of The Barrie and District Ringette Association, I appoint James Van Lierop, Chairperson of the Meeting, or another member, if listed below, as my proxy to act generally at the meeting on my behalf and vote in accordance with the directions given at the Annual General Meeting of The Barrie and District Ringette Association on Tuesday May 18, 2021.

Member's Name: \_\_\_\_\_ (Players Name)

**Print:** Parent/Guardian Name: \_\_\_\_\_ (Required if under 19 years old)

Please print the name of your proxy: \_\_\_\_\_

Signed: \_\_\_\_\_ Dated: \_\_\_\_\_

**The proxy must be emailed to the BDRA Secretary ([Secretary@barrieringette.ca](mailto:Secretary@barrieringette.ca)) before Sunday, May 16th, 2021 at 11:59 pm.**